



Celebrating over 30 years supporting our community



2021 Community Fund Donation Application

## **COMMUNITY FUND DONATION GUIDELINES**

### **Mission**

To provide an appropriate level of support to local community organisations who, without this support, would find it difficult to achieve their organisational goals.

### **Purpose**

The Nerang RSL & Memorial Club Inc. Community Fund Donations has been established to provide support to the local community in which we operate.

The Nerang RSL & Memorial Club Inc. Community Fund Donations will provide direct grants for charitable/welfare, sporting/recreation & community organisations to help make our local communities a better place to live, work and play.

We welcome and invite applications from the eligible individuals and organisations that provide vital local services within Nerang and surrounding communities.

### **Nerang RSL aims to contribute to improve the social cohesion of the community by:**

- (a) Providing support to projects or service providers that improve the health and welfare of less advantaged community members*
- (b) Support initiatives that broaden the scope of sports participation within the local community*
- (c) Support initiatives that increase and broaden the scope of arts, music and cultural participation and development within the local community*
- (d) Support and encourage community groups who actively participate in the development of community activities*
- (e) Provide support for the development of life skills within the youth of the community*
- (f) Support and develop innovative responses to identify community issues that impact on family life*
- (g) Provide support to community issues that deliver community events*

### **Grant Amounts:**

The Nerang RSL & Memorial Club Inc. provides support through financial and in-kind assistance to a variety of community organisations.

Community Fund Donations range from \$500 per application. Requests for non-monetary items and below the \$500 will be considered on a monthly basis at Managements discretion.

### **Funding Dates**

- Applications open 1<sup>st</sup> January 2021
- Applications close 24<sup>th</sup> April 2021
- Presentation date to be confirmed by Management.

**The Funding Guidelines** will assist you to determine your organisation's eligibility for a Nerang RSL & Memorial Club Inc. Community Fund Donation. This information will be assessed by the Management Committee who will consider each application in its eligibility and merit.

#### **Application criteria:**

- Application is eligible to receive funding
- Application meets a significant and demonstrable need in the local community
- Application is based on sound research and has a strong likelihood of meeting its objectives
- Incomplete applications will not be assessed
- If time constraints apply to the funding, this should be noted in your application
- Keep a copy of your application form and written funding submission for your own records and in case of request

#### **Eligible Applicants**

Applicants must demonstrate that they fall within the following eligibility guidelines:

- Applicant/s (on behalf of the organisation) must be a financial member of Nerang RSL & Memorial Club Inc.
- If applicant is a minor then their guardian, sporting coach or suitable representative are to be financial members of the Nerang RSL & Memorial Club Inc. to be eligible for consideration.
- The applicant is a community based not-for-profit organisation, small community based organisation, community support group, and community based sporting organisation/individual, charitable organisation or state school.
- The organisation must reside or be based within the Nerang and surrounding community and demonstrate a benefit to the community.

#### **Ineligible Organisations:**

- Businesses
- Political or secretarial organisations
- Trade Unions
- Professional associations (e.g. Law Society)
- Organisations registered as companies incorporated for profit making purposes
- Non-Deductable Gift Recipients Ineligible projects include:
  - Projects outside the Nerang and surrounding community
  - General fundraising appeals
  - Overseas travel

#### **Evaluation**

- Each grant application will be considered in its merit along with all other applications. The Management Committee may, at their discretions, choose only to part fund an application.
- All applicants will receive notification of an outcome, whether successful, unsuccessful or ineligible within thirty (30) days of the closing date for applications.
- Successful applicants will be published in external publications, media and listed on the Nerang RSL & Memorial Club Inc. website for public information including photographs.
- Grant recipients will be required to attend a presentation ceremony at the Nerang RSL & Memorial Club Inc.

## Other Conditions

- Representatives of the Nerang RSL & Memorial Club Inc. may visit any applicant at times and on conditions agreed between the parties to inspect projects.
- The Management Committee may attach special conditions to a donation, such as reporting requirements and/or acquittal reports. Any special conditions will be outlined in writing upon written approval of funding. By accepting the donation, you agree to meet any special requirements.
- Grants will be deposited via EFT to your nominated bank account. Please allow 7 to 14 days for processing from the Presentation date.
- The decision regarding successful applicants will be final and no correspondence will be entered into.
- Successful applicants of a Community Fund Donation are required to acknowledge and/or recognise this financial support by:
  - In any relevant publicity
  - On the recipients website and/or social media
  - At appropriate functions; and
  - In relevant documents such as Newsletters and Annual Reports
- All documents supporting payments must be on commercial terms. Any contract entered into with a supplier/contractor will be on commercial terms to ensure no conflict of interest issues arise between the organisation, its members and suppliers.

**Only applications submitted on a Nerang RSL & Memorial Club Inc. Application Form will be accepted.**



## Application for Community Donation

Applicant should read the guidelines carefully before completing the application form. Please answer each question fully, if the space provided is insufficient, expand your statement on a separate sheet.

Enquiries can be directed to Member Services

Phone: 07 5578 1222

Email: [info@nerangrsl.com](mailto:info@nerangrsl.com)

When completed please forward the application form and any attachments to:

The Secretary

Nerang RSL & Memorial Club Inc.

PO Box 119, Nerang QLD 4211

Incomplete copies will not be considered for funding.

Application Deadline: 24<sup>th</sup> April 2021 at 5:00pm.

### **ORGANISATION DETAILS:**

Name of Organisation

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Postal Address

	Postcode:

Street Address

	Postcode:

### **PRIMARY SERVICE PROVIDED BY ORGANISATION:**

Please select the option that **best** describes the type of work of the organisation:

- Charitable & Welfare
- Sporting & Recreation
- Community Organisation
- Other (specify) .....

**CONTACT PERSON (For enquiries during business hours):**

Title: Mr  Mrs  Ms  Miss  Other

Full Name Nerang RSL Member No. #

Position in Organisation

Contact Details

Phone No:	
Email	

**ACCOUNTABLE OFFICER (The accountable officer in most cases is the President or Chairperson):**

Title: Mr  Mrs  Ms  Miss  Other

Full Name Nerang RSL Member No. #

Position in Organisation

Contact Details

Phone No:	
Email	

**Briefly summarise what your organisation is:**


**How many members in your organisation?**

**PURPOSE FOR WHICH YOU ARE SEEKING FUNDS:**

*Please provide a short outline of your funding request*


**BUDGET ITEMS:**

*Please list items in priority order, each item should be listed and costed individually*

Budget Item	Amount \$

**Total Donation Sought**    \$

I authorise the release of the information contained herein to the appropriate Committee members at Nerang RSL & Memorial Club Inc. and I authorise a representative from Nerang RSL & Memorial Club Inc. to make further enquiries where necessary.

In addition, I agree to include details of this project to be utilised in external marketing or publications I.e. Media releases and website

**Applicants Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_